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EMPLOYMENT LISTING

HVAC Technician

Principia College, Elsah, Illinois

Summary: This position requires journeyman skill levels in the HVAC Field. The majority of work involves repairs and preventative maintenance (PM) but includes periodic new installation and equipment replacement. Repairs, projects, and PM tickets are often coordinated with Electricians and Plumbers. This position responds to after-hours emergencies as needed.

Work Performed – Essential Duties*:

- Preventative maintenance and repairs of boilers, chillers, cooling towers, and associated pumps.
- Preventative maintenance and repair of furnaces and air conditioners.
- Preventative maintenance and repair of water heaters, drinking fountains, and bottle fillers.
- Preventative maintenance and repairs of hydronic systems, including: pumps, AHU, VAV, FCU, Unit heaters and related piping and devices.
- Preventative maintenance and repair of forced air systems including duct work, exhaust fans, supply fans, and humidifiers.
- Preventative maintenance and repair of other assorted HVAC equipment and devices.
- Capable of operating trade related equipment and tools.
- Troubleshooting, preventative maintenance, repairs, and operation of equipment through the BAS (Building Automation System).
- Researching and ordering parts and supplies.
- Cleaning and general housekeeping of spaces assigned to the engineers including Mechanical rooms, storage areas, and the engineers' shop spaces.
- Residential furnace and a/c service, repair, and replacement.
- Fire Alarm experience desirable and includes routine troubleshooting, disabling, maintenance.

Minimum Qualifications:

Employee needs to be physically fit with ability to lift 60 lbs., and no physical limitations on bending, stooping, climbing, walking, and lifting.

- A current valid driver license is required
- Work alone without supervision, be self-motivated, work amiably with customers and coworkers
- Must have strong mechanical aptitude and some experience with plumbing and electrical.
- Ability to complete and close out tickets in the work order system.
- Employee must have EPA Universal Certification.

*This description includes most, but not all the activities and responsibilities currently assigned to this position.

For more information: www.principia.edu/jobs;

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